

**DAYTON TOWN COUNCIL MINUTES
JULY 10, 2017**

COUNCIL MEMBERS PRESENT: Mayor Charles Long, Shelley Newman, Laura Daily, Jeff Daly & Todd Collier

COUNCIL MEMBERS ABSENT: Steve Dean & Tara Worthy

ALSO PRESENT: Jason Ham, Town Attorney, Danny Hanlon, Chief of Police, Bobby Popowicz, Town Superintendent, Lorie Curry, Recorder & Local Citizens

CALL TO ORDER: Mayor Long called the meeting to order at 7:00 PM and welcomed everyone. The Invocation and Pledge of Allegiance were led by Mayor Long.

ADOPTION OF AGENDA:

A motion by Councilperson Laura Daily was seconded by Councilperson Todd Collier to accept the agenda and passed by Council.

MOVED, THE AGENDA BE APPROVED AS WRITTEN.

SUPERINTENDENT'S REPORT: Bobby Popowicz

Report attached to Minutes. Additionally, Mayor Long allowed questions / comments pertaining to Bobby's report.

The following comments were made:

- Downtown flooding issues were discussed and possible ways of alleviating the water issues in severe weather.

Treasurer's Report: None

Police Report: Chief Hanlon

Chief Hanlon reviewed the numbers for the month of June. Still in the hiring process for another officer.

Sewer Authority: No Meeting. No Report

Planning Commission: Zack Fletchall

PC met on June 14, 2017 and discussed edits to the Comprehensive Plan. Final draft to be presented at the next PC meeting on July 20, 2017

Finance Committee: Jeff Daly

No Report.

Personnel Committee:

No Report

Economic Development: Shelley Newman

- Town Guide is Complete
- Will be a meeting on Friday July 14th, to redo the Town video that plays at Massanutten.

Parks & Community Development: Shelley Newman

- The music and movie events have been well attended.
- Boat Race at Silver Lake will be Saturday July 15th.
- There will be a tribute memorial mural honoring Jim Dove at the College St. Pavilion.

Annexation: Jeff Daly

No Report.

Grants: Jacob Collier

Jacob continues to pursue opportunities for the Town.

Muddler: D. Hanlon

Registration numbers are good. Being proactive in advertising opportunities for the event.

ACTION MATTERS:

Planning Commission Appointment – Gary Bowman

A motion by Councilperson Jeff Daly was seconded by Councilperson Shelley Newman to appoint Gary Bowman to a 4-year term on Planning Commission and passed by roll call vote. (Those in favor: C. Long, S. Newman, L. Daily, T. Collier & J. Daly) (Absent: S. Dean & T. Worthy)

MOVED, TO APPOINT GARY BOWMAN TO 4-YEAR TERM ON PLANNING COMMISSION.

Resolution for additions to the secondary system

A motion by Councilperson Todd Collier was seconded by Councilperson Laura Daily to approve the resolution for additions to the secondary system at North View Drive, State Route Number 1213. Resolution was passed by roll call vote. Those in favor: C. Long, S. Newman, L. Daily, T. Collier & J. Daly) (Absent: S. Dean & T. Worthy) Resolution attached to the minutes.

MOVED, TO APPROVE RESOLUTION FOR SECONDARY SYSTEM.

Adjustment to PTO Policy from Calendar Year to Fiscal Year

Council agreed to table the decision until they could have further discussion.

Adjustment to the Organizational Chart in the Employee Handbook

Council agreed to table the decision until they could have further discussion.

PRESENTATIONS: None

CONSENT AGENDA: Minutes of June 12, 2017 Meeting

Attorney Jason Ham asked that the minutes reflect the word Authority instead of Association when discussing the Economic Development Authority. Councilperson Shelley Newman added that the land beside Sunset Park is for sale not Sunset Park and asked that the minutes reflect the correction.

A motion by Councilperson Shelley Newman to approve the corrected minutes of the June 12, 2017 Council meeting, was seconded by Councilperson Todd Collier and passed by roll call vote. Those in Favor: (S. Newman, L. Daily, C. Long, J. Daly & T. Collier) (Absent: S. Dean & T. Worthy)

MOVED, THAT THE CORRECTED MINUTES OF THE JUNE 12, 2017 COUNCIL MEETING BE APPROVED.

UNFINISHED BUSINESS: Speed and Safety Study on John Wayland Highway

There was a roll call vote by Council to approve a formal letter be sent to VDOT requesting a speed and safety study on Route 42. (Those in favor: S. Newman, L. Daily, C. Long, J. Daly & T. Collier) (Absent: T. Worthy & S. Dean)

The Town Superintendent will send a letter to VDOT formally requesting a Speed and Safety study be done from the Town limits to Eberly Road traveling both directions.

NEW BUSINESS: None

PUBLIC COMMENT:

Comments were as follows:

- How are the clean-up projects around Dayton?
 - Bobby Popowicz addressed that clean-up projects continue and the Town is working with everyone to bring them into compliance.
- Will the Comprehensive plan be available for review by residents before Council votes?
 - Zack Fletchall addressed that when PC meets and finalizes all edits, they will post it to the Dayton web site for review.

MAYOR AND COUNCIL COMMENTS: None

CLOSED SESSION: To discuss employee, ~~and~~ personnel ^and legal matters.

A motion by Councilperson Laura Daily was seconded by Councilperson Shelley Newman to move into closed session and passed by roll call vote. (Those in favor: C. Long, L. Daily, S. Newman, T. Collier & J. Daly) (Absent: T. Worthy & S. Dean)

MOVED, TO RECESS INTO CLOSED SESSION UNDER STATE CODE 2.2-3711(A)(7) AND STATE CODE 2.2-3711(A)(1)

Recessed into closed session at 8:40 PM

Back in regular session at 9:40 PM

A motion by Councilperson Jeff Daly that the session was held in conformity to the State Code was seconded by Councilperson Laura Daily and passed by Council. (Those in favor: S. Newman, L. Daily, C. Long, J. Daly & T. Collier) (Absent: S. Dean & T. Worthy)

There was an amendment to the agenda to allow for approval of the bills.

A motion by Councilperson Todd Collier to approve the bills in the amount of \$223,950.71 was seconded by Shelley Newman and approved by Council. (Those in favor: S. Newman, L. Daily, C. Long, J. Daly & T. Collier) (Absent: S. Dean & T. Worthy)

MOVED, TO APPROVE BILLS TOTALING \$223,950.71

With no further business to come before council, a motion by Jeff Daly to adjourn the meeting was seconded by Todd Collier and passed unanimously.

The meeting adjourned at 9:45 PM.

Respectfully Submitted;

Charles Long, Mayor

Lorie Curry, Recorder

Town Superintendent's Report

August 14, 2017

- 1. Community Strong Program:** The Community Strong committee met this past Wednesday. We had a card storming session that helped focus the group on what was deemed as important items of discussion. These ranged from tourism and economic development to Planning District Staff has completed the surveys that will go out to Dayton residence for their comment on various issues.
- 2. Interim Accounting Help:** In your packet is an email note from Ann Shawver outlining the next steps for reporting on FY17 and FY18. She has included her contact information should anyone from Council wish to call her directly.
- 3. VDOT (Drainage Issues):** Under Unfinished Business we will be discussing the two proposal we received regarding the Mill Street/College Street intersection repaving.

We are also working with VDOT on a drainage issue on North View Street that concerns a possible illegally installed drainage culvert.

- 4. Muddler:** I would like to recognize the Public Works Staff for their help and contribution to the Muddler preparations. They are also responsible for the teardown of the course which is nearly complete, but also a difficult process as well.

Chief Hanlon has worked tirelessly for the last two weeks, putting in 14 hour days to make sure everything stayed on track. Thank You!